

**EAST FORK FIRE & PARAMEDIC DISTRICTS  
SAFETY COMMITTEE MEETING  
1694 COUNTY ROAD  
MINDEN, NV 89423**

MEETING MINUTES: Safety Committee Meeting

DATE AND TIME: Monday, February 14, 2011

LOCATION: East Fork Fire and Paramedic Districts - Administrative Office  
1694 County Road  
Minden, NV 89423

MEMBERS PRESENT: Dave Fogerson, Deputy Chief  
Dave Thomas, Volunteer Staff Representative  
Gale Maynor, Volunteer Staff Representative  
Todd Hovenden, Association Representative  
Jonathan Plumer, Association Representative

MEMBERS ABSENT: None

GUESTS PRESENT: Nick Summers, Association Member

STAFF PRESENT: Larry Goss, Training Captain  
Kathy Ransom, Sr. Office Assistant

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Deputy Chief Fogerson called the Safety Committee meeting to order at 1411 in the Conference Room of the Administrative Offices of East Fork Fire and Paramedic Districts.

**I. APPROVAL OF SAFETY COMMITTEE MINUTES**

**MOTION:** Gale Maynor made a motion to approve the minutes of November 8, 2010 Safety Committee meeting.

**SECOND:** Dave Thomas

**DISCUSSION:** None

**OPPOSED:** None

**ACTION:** Motion carried.

**II. APPROVAL OF AGENDA**

**MOTION:** Gale Maynor made a motion to approve the agenda..

**SECOND:** Dave Thomas

**DISCUSSION:** None

**OPPOSED:** None

**ACTION:** Motion carried.

### **III. PUBLIC COMMENT**

Captain Goss wanted to know if career staff were given the opportunity to bring forth safety issues and recommendations with their superiors. Consensus of opinion was that there didn't seem to be any issues with anyone bringing up a safety concern with a superior.

Captain Goss also stated that there was a recommendation from some of the volunteer staff that we utilize more of our people for lifting heavier patients.

There was no further public comment. Public Comment closed.

### **IV. OLD BUSINESS**

#### **1. Review and Possible Action East Fork Fire District Safety, Line of Duty Death; Review of NFPA 1500 - Dave Fogerson (15 minutes)**

Deputy Chief Fogerson provided an updated copy of the 16 Firefighter Life Safety Initiatives for the committee to review. After reviewing each of the 16 initiatives it was believed that of the 16, the District needed improvement in 4 of the initiatives; all 16 were scored from 1 (we do great) to 5 (death) and all 4 were perceived to be a "4".

Those 4 initiatives are:

**No. 6:** Develop and implement national medical and physical fitness standards that are equally applicable to all firefighters, based on the duties they are expected to perform.

**No. 11:** National standards for emergency response policies and procedures should be developed and championed.

**No. 13:** Firefighters and their families must have access to counseling and psychological support.

**No. 14:** Public education must receive more resources and be championed as a critical fire and life safety program.

Committee members will take note of these initiatives in which we need improvement and prepare to discuss further at the next Safety Committee Meeting.

## **V. NEW BUSINESS**

### **1. Discussion and Possible Action on 2011 Safety Week – Dave Fogerson (15 minutes)**

Deputy Chief Fogerson wants to make sure we do something for the 2011 Safety Week which is scheduled for June 19-25, 2011. He asked Safety Committee Members to please have some ideas ready to discuss at the next meeting.

### **2. Discussion Regarding “winter chaining” – Dave Fogerson (15 minutes)**

Gale Maynor and Todd Hovenden, along with Steve Eisele and Chris Henning, will be researching and putting together a procedure as well as education of the crews with regard to On Spots.

### **3. Discussion on NFPA 1500 Review – Dave Fogerson (15 minutes)**

Completed under old business.

## **VII. OTHER BUSINESS**

### **1. Review of injuries from last quarter of CY2010 – Larry Goss (15 minutes)**

Captain Goss was unable to discuss this item as he had to leave the meeting to attend to a personal matter.

Deputy Chief Fogerson passed out a chart of the injuries for last quarter. There were 5 lost time injuries, most were orthopedic in nature with 1 allergic reaction.

## **VII. ADJOURNMENT**

**MOTION:** Gale Maynor made a motion to adjourn the meeting.  
**SECOND:** Jonathan Plumer  
**DISCUSSION:** None  
**OPPOSED:** None  
**ACTION:** Meeting adjourned at approximately 4:26 P.M.

**Respectfully submitted by,**

**Kathy Ransom  
Sr. Office Assistant**

**EAST FORK FIRE & PARAMEDIC DISTRICTS  
SAFETY COMMITTEE MEETING  
1694 COUNTY ROAD  
MINDEN, NV 89423**

MEETING MINUTES: Safety Committee Meeting

DATE AND TIME: Monday, April 18, 2011

LOCATION: East Fork Fire and Paramedic Districts= Administrative Office  
1694 County Road  
Minden, NV 89423

MEMBERS PRESENT: Dave Fogerson, Deputy Chief  
Dave Thomas, Volunteer Staff Representative  
Todd Hovenden, Association Representative  
Jonathan Plumer, Association Representative

MEMBERS ABSENT: Gale Maynor, Volunteer Staff Member

GUESTS PRESENT: Ron Haskins, Battalion Chief

STAFF PRESENT: Larry Goss, Training Captain  
Kathy Ransom, Sr. Office Assistant

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Deputy Chief Fogerson called the Safety Committee meeting to order at 1632 hours in the Conference Room of the Administrative Offices of East Fork Fire and Paramedic Districts.

**I. APPROVAL OF SAFETY COMMITTEE MINUTES**

**MOTION:** Dave Thomas made a motion to approve the minutes of the February 14, 2011 Safety Committee meeting.

**SECOND:** Tod Hovenden

**DISCUSSION:** None

**OPPOSED:** None

**ACTION:** Motion carried.

**II. APPROVAL OF AGENDA**

**MOTION:** Tod Hovenden made a motion to approve the agenda.

**SECOND:** Dave Thomas

**DISCUSSION:** None

**OPPOSED:** None

**ACTION:** Motion carried.

### **III. PUBLIC COMMENT**

None. Public comment closed.

### **IV. OLD BUSINESS**

#### **1. Review and Possible Action regarding the 16 Life Safety Initiatives at East Fork Fire District – Dave Fogerson (15 minutes)**

Deputy Chief Fogerson asked the committee members to give further comment on the “4” initiatives that we had determined to need improvement in, those being:

**No. 6:** Develop and implement national medical and physical fitness standards that are equally applicable to all firefighters, based on the duties they are expected to perform.

**No. 11:** National standards for emergency response policies and procedures should be developed and championed.

**No. 13:** Firefighters and their families must have access to counseling and psychological support.

**No. 14:** Public education must receive more resources and be championed as a critical fire and life safety program.

After some discussion, it was decided that the committee would use the District Newsletter as a forum for discussing and disseminating information on the “4” initiatives. Jonathan Plumber, Gale Maynor, Dave Thomas and Tod Hovenden were each assigned a specific initiative to submit a 2 paragraph article on for the July issue.

It was thought that good CISM was used on a recent call.

Other ideas on the “4” initiatives centered around possibly developing a no tobacco use policy as well as a physical fitness standard for the volunteers. Agreement was to wait until the Volunteer job description is developed before developing any kind of physical fitness standard.

Jonathan Plumer will talk with Jeff Cates and Ron Haskins regarding developing some kind of physical fitness standard.

Other ideas were a one-half day, strictly volunteer, CISM class which included spouses be presented by B.C. Lekumberry with regard to initiative number 13, and some kind of nutritional awareness/guidance with regard to initiative number 6.

Deputy Chief Fogerson will be forwarding copies of the nutrition e-mails sent out by Human Resources to all the volunteers.

**2. Discussion and Possible Action on 2011 Safety Week – Dave Fogerson (15) minutes**

Deputy Chief Fogerson stressed the need to really do something for the upcoming Safety Week.

Tod Hovenden suggested that they need to tie it in with the use of the new SCBA's.

Deputy Chief Fogerson said that won't work because the new air packs will be arriving shortly, the Training Captains will begin their training and in turn begin training with the career and finally the volunteers. All this will be accomplished prior to Safety Week.

They will be running structure drills with the new air packs at a structure located on Plymouth and Hwy 395 as well as hopefully at the old hair salon across from Sharkeys.

Deputy Fogerson wants to do something special for Safety Week which might include the Fireground Safety Survival Course. Jonathan Plumer will look into what is involved with doing that course.

Captain Goss stated that he would like to see a different accident report every day disseminated around the table but put a local spin on it. He stated that since it's been some time since they've done any RIT, it might be a good time to incorporate RIT training into that week as well.

**3. Discussion and Possible Action RE: "Winter Chaining" – Todd Hovenden (15 minutes)**

Tod is waiting for policies and procedures from other departments. He also spoke to Chris Henning who would like to use September and October as a practice run for outfitting the rigs with chains. He said he talked to both NDOT and NHP and they both say that Onspots meet their requirements. Tod is waiting for more policy and procedure information before speaking with Deputy Chief Eisele. As soon as he receives more information he will type it up and bring it back to the Committee.

## **V. NEW BUSINESS**

### **1. Discussion and Possible Action Re: Develop a respiratory protection Procedure – Dave Fogerson (15 minutes)**

Deputy Chief Fogerson wanted to know if there were any more items to discuss from the respiratory protection documents he had passed out. He has some procedures from other departments and will be taking one of their procedures and modifying for our purposes, incorporating Rules of Air Management (ROAM). He will be distributing at next meeting.

## **VI. OTHER BUSINESS**

### **1. Review of injuries from last quarter, CY 2011 – Larry Goss (15 minutes)**

Injuries were up a little from last quarter, with one exposure, for which procedures were followed.

Captain Goss stated that we were updating the way we report and that C1's and C3's are now available in electronic format. You can enter your information electronically, send to Lisa and she will forward to Human Resources.

RMS narratives are still being missed on some reports. This seems to be a random occurrence and we will be working to improve in this area.

As far as the P.T. injuries, some are due to box jumps. We need to pay more attention when executing box jumps and use a "box", not apparatus tailboards.

## **VII. ADJOURNMENT**

<b>MOTION:</b>	Dave Thomas made a motion to adjourn the meeting.
<b>SECOND:</b>	Jonathan Plumer
<b>DISCUSSION:</b>	None
<b>OPPOSED:</b>	None
<b>ACTION:</b>	Meeting adjourned at approximately 5:45 P.M.

**Respectfully submitted by,**

**Kathy Ransom  
Sr. Office Assistant**

**EAST FORK FIRE & PARAMEDIC DISTRICTS  
SAFETY COMMITTEE MEETING  
1694 COUNTY ROAD  
MINDEN, NV 89423**

MEETING MINUTES: Safety Committee Meeting

DATE AND TIME: Monday, July 18, 2011

LOCATION: East Fork Fire and Paramedic Districts= Administrative Office  
1694 County Road  
Minden, NV 89423

MEMBERS PRESENT: Dave Fogerson, Deputy Chief  
Dave Thomas, Volunteer Staff Representative  
Gale Maynor, Volunteer Staff Member

MEMBERS ABSENT: Todd Hovenden, Association Representative  
Jonathan Plumer, Association Representative

STAFF PRESENT: Kathy Ransom, Sr. Office Assistant

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Deputy Chief Fogerson called the Safety Committee meeting to order at 1632 hours in the Conference Room of the Administrative Offices of East Fork Fire and Paramedic Districts.

**APPROVAL OF SAFETY COMMITTEE MINUTES**

**MOTION:** Dave Thomas made a motion to approve the minutes of the April 18, 2011 Safety Committee meeting.

**SECOND:** Dave Fogerson

**DISCUSSION:** None

**OPPOSED:** None

**ACTION:** Motion carried.

**APPROVAL OF AGENDA**

**MOTION:** Gale Maynor made a motion to approve the agenda.

**SECOND:** Dave Thomas

**DISCUSSION:** None

**OPPOSED:** None

**ACTION:** Motion carried.

## **PUBLIC COMMENT**

None. Public comment closed.

1. For possible action. Discussion on whether to develop a respiratory protection procedure in accord with the Rules of Air Management (ROAM). Deputy Chief Dave Fogerson (15 minutes)

Dave handed out to committee members a copy of the 30 page Respiratory Protection Plan developed on 5/16/2011.

**MOTION:** Dave Fogerson made a motion to send out the plan to everyone with a 15 day review to see if there are any changes indicated and if not, make a recommendation to executive staff for approval.

**SECOND:** Gale Maynor

**DISCUSSION:** None

**OPPOSED:** None

**PUBLIC**

**COMMENT:** None

**ACTION:** Motion carried.

2. For possible action. Discussion on whether to adopt a winter vehicle chaining policy. Tod Hovenden. (15 minutes).

Since Tod Hovenden was not present to discuss, this item has been tabled until the next safety committee meeting.

3. For possible action. Provide staff direction on issues concerning the new radio system and the emergency channel. Captain Larry Goss (5 minutes).

Larry Goss was not present. Dave Fogerson to discuss.

Dave Fogerson called a temporary recess at 16 35 hours to take a radio call.

Meeting resumed at 1640 hours.

This item was being brought to the meeting simply as a reminder to everyone to have their apparatus radios tuned to Leviathan and their HT'S to north, south or central.

4. Review of injuries from the second quarter of calendar year 2011. (Larry Goss)

Larry Goss was not present. Dave Fogerson handed out the list of work-related

injuries for 2<sup>nd</sup> Quarter 2011. It was noted that all 11 injuries had RMS and C1's filled out. There were 3 lost time injuries. PT injuries have decreased significantly. Chief Fogerson stated that his greatest concern with injuries at this point has to do with heat related illnesses.

### **Adjournment**

<b>MOTION:</b>	Gale Maynor made a motion to adjourn the meeting.
<b>SECOND:</b>	Dave Thomas
<b>DISCUSSION:</b>	None
<b>OPPOSED:</b>	None
<b>PUBLIC COMMENT:</b>	None
<b>ACTION:</b>	Motion carried. Meeting adjourned at 1650 hours.

Respectfully submitted,

Kathy Ransom  
Sr. Office Assistant

“Approved 01/09/12”

**EAST FORK FIRE & PARAMEDIC DISTRICTS  
SAFETY COMMITTEE MEETING  
1694 COUNTY ROAD  
MINDEN, NV 89423**

MEETING MINUTES: Safety Committee Meeting

DATE AND TIME: Monday, October 10, 2011

LOCATION: East Fork Fire and Paramedic Districts’ Administrative Office, 1694 County Road, Minden, NV 89423

MEMBERS PRESENT: Dave Fogerson, Deputy Chief  
Dave Thomas, Volunteer Staff Representative  
Jonathan Plumer, Association Representative

MEMBERS ABSENT: Todd Hovenden, Association Representative  
Gale Maynor, Volunteer Staff Representative

STAFF PRESENT: Deputy Chief Tim Soule  
Kathy Ransom, Sr. Office Assistant

GUESTS: Rene Hoogendijk, Douglas County Leadership Committee

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Deputy Chief Fogerson called the Safety Committee meeting to order at 1630 hours in the Conference Room of the Administrative Offices of East Fork fire and Paramedic Districts.

Introductions were made around the room.

**APPROVAL OF SAFETY COMMITTEE MINUTES**

**MOTION:** Dave Thomas made a motion to approve the minutes of the July 18, 2011 Safety Committee meeting.

**SECOND:** Jonathan Plumer

**DISCUSSION:** None

**OPPOSED:** None

**ACTION:** Motion carried.

**APPROVAL OF AGENDA**

**MOTION:** Dave Thomas made a motion to approve the agenda.

**SECOND:** Jonathan Plumer

**DISCUSSION:** None

**OPPOSED:** None

**ACTION:** Motion carried.

## **PUBLIC COMMENT**

Deputy Chief Fogerson stated that today was the first day on the job for Deputy Chief Tim Soule, welcomed him to the meeting, and indicated he would be chairing the next quarterly Safety Committee meeting.

Captain Larry Goss, having recently returned from a trip to New York where he attended the Redmond Symposium, briefly covered the following topics that were presented at the symposium:

1. CO Exposure
2. Staffing on Residential Structure Fires
3. Firefighter Environment
4. Radio Systems and Equipment
5. Wellness Fitness
6. Occupational Diseases
7. Infection Control
8. Miscellaneous items including, OSHA and CPR, PPE Helmet standard, under armor garments, single vs double on wildland, and IAFF fireground Survival course

Deputy Chief Fogerson requested that Captain Goss send out email notices to the Captains with regard to some of the information obtained at the Redmond Symposium and to include more in-depth information via the district newsletter on some of the items.

Rene Hoogendijk had a question with regard to our procedures after being exposed to an active TB patient. Deputy Chief Fogerson stated that he could not answer questions under public comment, but he would definitely be open to addressing these specific questions once the meeting has adjourned.

Deputy Chief Fogerson said that we had 2 firefighter injuries on a 10/1/2011 second alarm structure fire including one who was declaring a mayday.

Captain Goss will be heading up a committee including Kirt from dispatch, Jonathan Plumer and Gale Maynor to put together a Facilitative Learning Analysis with regard to the above firefighter injury incident. They have three weeks to complete the assignment.

Public comment closed.

1. For possible action. Discussion on whether to adopt a winter vehicle chaining Policy. Tod Hovenden (15 minutes)

Tod Hovenden was not present. This item has been tabled until the next meeting.

“Approved 01/09/12”

2. Review of injuries from the third quarter of calendar year 2011. Larry Goss (15 Minutes)

Captain Goss handed out a list of work related injuries for the 3<sup>rd</sup> quarter 2011 as well as a series of graphs which depicted Reported Injuries, Circumstance, Affected Areas and Time Lost injuries.

It was a mild quarter for injuries with 8 C-1's completed, 2 time lost injuries, a couple treated and a couple of report only. We are still about 30% on getting the updated C1, C3 and check lists completed but hope to be 100% by next meeting.

Deputy Chief Fogerson asked for feedback on the use of the graphs versus the standard “list” of injuries. It was noted by Jonathan Plumer that the graphs give a better visual of what is happening and prompts one to want to know more.

#### **ADJOURNMENT**

<b>MOTION:</b>	Dave Thomas made a motion to adjourn the meeting
<b>SECOND:</b>	Jonathan Plumer
<b>DISCUSSION:</b>	None
<b>OPPOSED:</b>	None
<b>PUBLIC COMMENT:</b>	None
<b>ACTION:</b>	Motion carried. Meeting adjourned at 1654 hours.

Respectfully submitted,

Kathy Ransom  
Sr. Office Assistant