

“Draft”

**EAST FORK FIRE & PARAMEDIC DISTRICTS
SAFETY COMMITTEE MEETING
1694 COUNTY ROAD
MINDEN, NV 89423**

MEETING MINUTES: Safety Committee Meeting

DATE AND TIME: Monday, January 9, 2012

LOCATION: East Fork Fire and Paramedic Districts’ Administrative Office, 1694 County Road, Minden, NV 89423

MEMBERS PRESENT: Tim Soule, Deputy Chief
Dave Thomas, Volunteer Staff Representative
Gale Maynor, Volunteer Staff Representative

MEMBERS ABSENT: Todd Hovenden, Association Representative
Jonathan Plumer, Association Representative

STAFF PRESENT: Kathy Ransom, Sr. Office Assistant

Deputy Chief Soule called the Safety Committee meeting to order at 1636 hours in the Conference Room of the Administrative Office of East Fork Fire and Paramedic Districts.

I. APPROVAL OF AGENDA

MOTION: Dave Thomas made a motion to approve the agenda.
SECOND: Gale Maynor
DISCUSSION: None
OPPOSED: None
ACTION: Motion carried.

II. APPROVAL OF SAFETY COMMITTEE MINUTES

MOTION: Gale Maynor made a motion to approve the minutes of the October 10, 2011 Safety Committee meeting.
SECOND: Dave Thomas
DISCUSSION: None
OPPOSED: None
ACTION: Motion carried.

III. PUBLIC COMMENT

Dave Thomas made a suggestion that in order to have more Safety Committee members present at the meeting; we change the dates to accommodate their shift schedules. It was agreed that beginning with the next meeting scheduled for April this will be accomplished.

There being no further public comment, public comment closed.

IV. OLD BUSINESS

1. **Review and Possible Action regarding “draft” Respiratory Protection Plan – Tim Soule (15 minutes)**

Tim Soule passed around the latest “draft” to see if anyone had any comments or changes. There were none. It was decided he would wait 2 weeks to see whether or not there were any additional changes and if not, he would present it to the Executive Officers for approval.

2. **Review and Possible Action regarding adoption of a winter vehicle Chaining policy – Tod Hovenden (15 minutes)**

Tod Hovenden was contacted via telephone and said that he would be sending out an email to Safety Committee members with his information and would discuss at the meeting in April.

3. **Review of injuries from the fourth quarter of calendar year 2011. Larry Goss (15 minutes)**

Larry Goss was not present at the meeting. Tim Soule said that, anecdotally, he believed injury reports from P.T. had decreased last quarter. He stated that he had been speaking with the various shifts regarding P.T. based injuries and has emphasized that perhaps they should save more extreme P.T. workouts to occur during off duty hours. He was also aware of two knee injuries with lost time and one upcoming lost time due to a prior injury.

V. Adjournment

MOTION: Tim Soule made a motion to adjourn the meeting.
SECOND: Dave Thomas
DISCUSSION: None
OPPOSED: None
PUBLIC COMMENT: None

ACTION: Motion carried. Meeting adjourned at 1651 hours.

Respectfully submitted,

Kathy Ransom
Sr. Office Assistant